

## How to open up the Wrapping Booth

If you are the first to get to the booth (which was the Zales store, on the corner by the front entrance, opposite the large fireplace).

The lock box is located on the left-hand grill

Enter the code, **CIT** then press down on the latch., The lock box will open revealing a key

Use this key to open and the raise the grills, but **DO NOT OPEN THE GRILL TO WHICH THE LOCK BOX IS CONNECTED!**



Go to the center grill, and unlock it at the bottom. It shows you which way to turn the key. The center latch will automatically turn to the unlatched position.

To raise the grill there is another lock to the left, near the bottom of the pillar

Use the key in this keyhole to raise and lower the grill. NOTE: make sure the key is in the correct way round (ridged side of the key UP), It appears to go in either way, but only one way works.

Once the store is open,

- Put the key back in the lockbox and close it
- Turn on all the lights at the breaker box (in the back room).



## End of Day: How to close up the Wrapping Booth

Count cash, and lock it away.

Turn off lights at the breaker box in the back room.

Make sure cellphone and tablet are charging.

The key should be in the lock box.



Close grill: Use the key in the lock near the bottom of the pillar to the left of the grill (facing into the store).

Use the key in this keyhole to raise and lower the grill. NOTE: make sure the key is in the correct way round (ridged side of the key UP), It appears to go in either way, but only one way works.

Once the grill is all the way down, use the key to lock it: Put the key in the keyhole, turn the latch to the latched position, then turn the key to lock it



Place the key in the lock box (on the right-hand grill). Close the box so that it snaps shut, and move the dials so that the box is locked.

### Contact info

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